

Requisition: Production Officer

Location: Silvassa

Preferred experience from: Plastic processing industry / Compounding and Masterbatch

Age Group: 25 – 35 yrs

Preferable location of candidate: Gujarat, Silvassa, Daman.

Job Description:

Rajiv Plastic Industries, a leader in the manufacture and sale of Colour Masterbatches and Polymer Compounds, has immediate opening for 2 Production Officers

The successful candidate will perform the following role:

- Maintain production schedules and ensure production deadlines are met
- Supervise down-line employees and maintain their morale
- Work in co-ordination with and report directly to the plant manager
- Ensure a safe working environment
- Work with Quality Control lab during production to ensure product conformity with standards
- Prepare reports as per ISO norms and procedures
- Immediately solve any minor production related issues or break-downs

Qualifications & Requirements:

- A minimum of 2 years prior experience in running a compounding and masterbatch line.
- Thorough knowledge of compounding equipment such as extruders, mixers,
- Diploma in polymer processing technology or similar from CIPET or Indian Plastic Institute.
- Fluent in written and spoken English and Hindi
- Well versed Microsoft Office packages such as Word, Excel and Outlook.
- Team-player and be a good leader / supervisor to all employees working under him / her.
- Capable of analyzing and diagnosing all types of maintenance problems whether mechanic, electrical etc.
- Must be willing to relocate
- Must be willing to work in shifts

Training will be provided for SAP and Tally softwares.

Rajiv Plastic Industries offers competitive compensation and benefits packages and is an equal opportunity employer. To learn more about the company visit us at

<http://www.rajivplastics.com>

Apply by e-mail only to jagruti@rajivplastics.com with **Production Officer** in subject line.